

04.10.21

Dear Parents and Carers,

Reference: Plans for sharing your child's progress with you across the academic year.

As you are aware, tomorrow is our first formal parents and carers 'evening' of this academic year and we are delighted that so many of you have booked meetings via School Cloud.

As we go through each academic year, we try really hard to ensure you feel well informed about what your child is learning in school and their progress in all areas of the curriculum, as well as their personal and social development.

The following gives a summary of the plans we already have in place.

1. Termly overviews

Each term you will receive a summary information sheet that highlights what areas your child will be learning in each of their subject areas.

2. Tutor team meetings

Every year we schedule a meeting at the start of the new academic year and just before the end of the school year, for you to talk with your child's tutor. The dates for these are;

- Tuesday 5th October 2021
- Tuesday 12th July and Wednesday 13th July 2022

3. EHCP review meetings

Every child will have a full EHCP review meeting. Where possible these will be held in school. This is an extremely important meeting for your child as it allows an opportunity to review the EHCP and the progress your child has made against the agreed outcomes in the plan. It provides time to review the needs of your child, provision and identify any changes, amendments or new outcomes required, to help ensure your child continues to make progress.

4. Subject teacher meetings for pupils in Y9, Y10, Y11 and students in Post 16

- Post 16 on Thursday 13th January 2022
- Y10 and Y11 on Tuesday 15th February 2022
- Y9 to discuss plans for KS4 Thursday 12th May 2022

5. Reports – All pupils and students will receive two reports a year

- Full school report – these will be completed in the final term and will be sent home prior to the last parents and carers meeting in July
- Interim reports – this is a shorter report but provides an update re progress in every subject area and any areas for development.

For some pupils they will have an interim report as part of their EHCP review. For others the report and EHCP will be staggered across the year to ensure there are not big gaps between providing you with progress updates.

Your child's tutor will inform you when your child's EHCP is due to be held and when an interim report will be provided. (Please note - Mrs Beale, EHCP co-ordinator, will send home a letter with the proposed date of the review six weeks before the planned date.)

In summary the timeline for EHCP reviews and interim reports is as follows;

- **Term 1 (October/ Nov)**
Y11, Y13, Y14, Y15 - EHCP reviews and interim reports together.
- **Term 2 (Nov/ Dec)**
Y3, Y4, Y8 and Y12 – Interim reports only – these will be sent home on December 13th 2021
***Y6 and Y9** – due to the number of pupils in these year groups, the EHCP reviews and reports have been staggered. This means some Y6 and some Y9 will have an EHCP review before Christmas and the others will have an interim report. Your child's class teacher will inform you of the plan for your child.
- **Term 3 (Jan/ Feb)**
Y5 and Y7 – pupils will have their EHCP review meeting and an interim report to support the review.
***Y6 and Y9** – those pupils in these year groups, who haven't had their review will have it during this term, and those who have had a review will have an interim report.
Y10 – all Y10 pupils will have an interim report and some will have their review as well.
- **Term 4 (March/April)**
Reviews for all other pupils and students will be held this term. This will include **Y3, Y4, Y8, Y10 (some) and Y12**

I appreciate this is not straightforward, but we have thought hard about how we can best provide you with regular updates regarding your child's progress across the year. We are hoping that using these different approaches, we will achieve this.

Obviously, in addition to the above ways of keeping in touch and providing updates, we use Weduc on daily basis, and are glad so many of you are also using it. However, we are also very happy for you to ring the school at any time if you wish to talk to any member of staff.

Best wishes



Head Teacher